

## Local and State Executive Committee

### Minutes

6/23/14

#### Regional Network:

- Discussed the role of Executive Committee serving as the regional network grant program advisory committee.
- JPA is required in March 2015 and work-plan is required in June 2015. The contracts require monthly progress and expenditure reports.
- There is concern that a regional network may not be meeting the deliverables or progressing as expected. It was recommended that Kelly and Arvy meet with the full collaborative rather than with the individual fiscal agent.

#### WIC Program:

- During the recent SACCHO meeting some LPHU administrators discussed the communication from state program managers to LPHU is an issue. Most of the contract and budget communication is brought to the WIC coordinator rather than the administrator. Some LPHU feel that the state doesn't always recognize that WIC coordinators are local staff and not state staff so they need to comply with local operations/policy and authority.
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- Colleen submits an estimated budget to the local coordinators based on projected award and a formula distribution. Staff salary is not included in the budget and is not dictated by the state. Currently, contracts are submitted to the WIC coordinator with expectation that they will communicate with their administrator. Colleen is open to submitting contracts directly to the administrator. Colleen is also open to exploring WIC using PRS.
- SACCHO would like to invite Colleen to the next quarterly meeting to provide a program update.

#### SACCHO Legislative Priorities:

- Priority areas determined are flexible environmental health funding and funding for disease control. Arvy mentioned that the state will be also requesting funding for disease control/response and SACCHO may want to consider one package. Arvy will seek out advice from OMB and the Governor's Office to see what the best approach would be.
- There was discussion by SACCHO to pursue legislative action to remove the tobacco state aid dollars that are currently appropriated to the Center of Tobacco and Policy Control and appropriate to the state health department. SACCHO would like more flexibility in the funding. The issue was also discussed in the NDPHA, Health Policy, Planning and Administrative sub-committee.

Miscellaneous:

- The state department of health is working with programs to standardize the contract and budget process through the use of PRS.
- Kelly will no longer send the meeting minutes out to LPHU administrators as an attachment but rather send the link where they will be posted.